



# Enrolment Policy

3.6.2

**St Lucy's School is an independent Special School which is part of Dominican Education Australia (DEA). In the Catholic Dominican tradition, it is a community enriched by difference; inspiring learning for a life of purpose.**

**Purpose:** This Policy document is to be provided to parents or carers who are considering enrolment of their child at St Lucy's School or whose child is enrolled at the school.

**The Policy:** St Lucy's was established as a special school for Catholic children, but no student will be denied a place on religious or socio-economic grounds provided that the Catholic ethos of the school is accepted and respected.

Gospel values underpin all the programs and practices within St Lucy's School. The Catholic ethos is maintained by the participation of students and their families in the religious life of the school.

**Important Considerations:** Enrolment is at the sole discretion of the Principal who will take into consideration the school's capacity to educate the student without unjustifiable hardship to the other students or the school.

The decision to enrol a student will involve consideration of the following:

- a) The availability of class placement which is based on student numbers and their level of educational need
- b) The suitability of school programs and resources as well as teacher resource/specialist support
- c) The provision of comprehensive information regarding the student's eligibility for enrolment
- d) The parent(s) full disclosure of the student's support needs including those required to support behaviour and other specific requirements/adjustments. Failure to comply may jeopardise an offer or continuation of enrolment
- e) Proof that the student meets eligibility criteria for enrolment.

## **Eligibility Criteria for Enrolment**

### **Kindergarten to Year 6**

To be eligible for Years K-6 at St Lucy's School, students must be of a school age and meet the DSM-V criteria for an Intellectual Disability and/or Autism Spectrum Disorder. In addition, students may have one or more diagnoses including a physical disability, sensory impairment, language disability, mental health condition.

### **Years 7 – 12**

To be eligible for Years 7 – 12, students must satisfy the DSM-V criteria for Intellectual Disability. In addition students may have one or more diagnoses including Autism Spectrum Disorder, a physical disability, sensory impairment, language disability, mental health condition. The curriculum to be offered at St Lucy's School from Years 7 – 12 will be based on NESAs Life Skills courses. NESAs Life Skills courses are designed particularly for students with an intellectual disability who cannot access the regular outcomes and content.

Students who are in Year 6 at St Lucy's will have automatic enrolment into Year 7 if they meet the eligibility criteria for Years 7-12.



## **Required documentation**

Applications for enrolment can be made at any time through the Registrar.

Applications for Kindergarten or Year 7 for the year following, must be submitted before May 15 of the preceding year.

Documentation must be provided at the time of application and should be recent, an assessment having been conducted **within the last 2 years**.

An Adaptive assessment such as an ABAS 3 (Adaptive Behaviour Assessment System), Vineland 3 or SIB-r is required with each application for enrolment. In addition, evidence of the following is required:

### **Intellectual Disability:**

Diagnosis of an Intellectual Disability of <70 IQ assessed by a registered psychologist/education psychologist using either a Stanford Binet or WISC (or WPPSI) assessment instrument.

In the absence of the above, applications with an accompanying adaptive assessment where the overall adaptive functioning score is <70 will be considered in the following circumstances 1) the student is in the 70-75 IQ range OR 2) for a younger student for whom a cognitive assessment has not been able to be successfully completed, and there is a developmental assessment report (e.g. The Griffiths or The Baileys).

### **Autism Spectrum Disorder:**

Diagnosis of Autism Spectrum Disorder signed by a clinical psychologist or paediatrician using the DSM-V criteria for Autism Spectrum Disorder.

### **Additional Disabilities:**

Accompanying reports from appropriately qualified professionals.

### *Non-Australian citizens*

Non-Australian citizens must comply with additional requirements, and are required to provide ORIGINAL passport, visas and citizenship documents to be sighted by the Principal or Registrar.

In addition, temporary visa holders will need to provide documentation for verification by the Registrar and the Association of Independent Schools. If the applicant holds a bridging visa, they will need to provide evidence of the visa for which the student has applied.

All documents must be in English or accompanied by certified copies in English.

Enrolment may be terminated if the student's visa status changes or if any information or documents provided at enrolment are false.

Date Approved/Reviewed	May 2020
Approval Authority	St Lucy's Board
Date for Next Review	August 2025